



The Cherry Creek Schools Foundation is dedicated to:

- Impacting all our students
- Investing in innovation in the classroom
- Providing opportunities for every student to achieve to the best of their ability

*Educator Initiative Grant Guidelines for Fall 2023*

**Workshops Available:**

Thursday, August 24 | 4:15 - 5:30 pm

Thursday, August 31 | 4:15 - 5:30 pm

Wednesday, September 6 | 4:15 - 5:30 pm

**Purpose:**

The Educator Initiative Grants (EIG) are designed to encourage, facilitate, recognize, and reward creative, *INCLUSIVE* and *INNOVATIVE* instructional approaches used to accomplish program objectives, with an emphasis on diversity, equity, and inclusion for all students. *Grant requests should demonstrate at least one of the 5 Core Values of Growth Mindset, Equity, Relationships, Engagement and Whole Well-Being.*

Individuals or teams of individuals employed by Cherry Creek Schools who are involved in teaching and supporting students are eligible to apply. *Parents or PTCO may assist in the writing of the grant application. However, the educator will be held responsible for implementation and evaluation.* Eligible employee groups include both certified and classified positions.

**Eligible Proposals and Grant Term:**

Grants designed to begin and to be completed during the 2023-24 school year are eligible for submission. Funds **cannot** be carried over to the next school year and unused funds or funds not reconciled will be returned to CCSF.

**Award of Funds:**

The Cherry Creek Schools Foundation will determine the number and dollar amount of awards. Grants requests of up to \$1,200 will be considered. **The Educator Initiative Grants generally will NOT fund requests for the following items: ribbons and awards, salaries, or sub-time. Any requests for technology will be reviewed for compatibility with existing District technology.**

**Application Deadline:**

All grants must be submitted online by ***Sunday, September 17th at 11:59pm.*** Applications received after the deadline will not be considered. You will receive an email confirming the receipt of your full, completed application.

**Application Process:**

- Application available online at: <https://ccsdfoundation.org>
- **You can review a sample of an approved grant application on the Cherry Creek Schools Foundation website.**
- If your grant is funded, the project must be approved by your Principal or Director before funding is awarded.
- **All applications must be submitted online.**
- Applications will be reviewed by a committee made up of the following members:
  - At least three members of the Foundation Board of Directors.



- At least one representative from the District central office administration.
- Grant applications will be read by non-educators. Please avoid educational jargon and acronyms. It is beneficial to provide background information on programs, curriculum being used and general information to help readers understand your request.
- For each grant application submitted, the committee shall make one of the following recommendations: (a) funded; (b) funded with conditions and/or modifications; (c) partial funding; (d) not funded.
- Applicants will be notified of the decisions by the beginning of November.

#### **Selection Criteria:**

- Represents a unique teaching approach to accomplishing program objectives.
- Is aligned with district objectives and clearly defines why it is needed in the school.
- Contains a clear description of instruction that will happen.
- Reflects one or more of the following values; Whole Well Being of students, Relationship building, Equity, Engagement and a Growth Mindset
- Incorporates sound evaluation procedures.
- The proposal could be scalable and sustainable.
- Projects are intended to provide a space for learning and growth for all, and does not harm, discriminate, or exclude any individuals or groups from participating.

#### **TERMS & CONDITONS:**

- Use the grant for the purposes intended.
- Agree to share successful procedures in staff development sessions or with other schools.
- Complete the Educator Initiative Evaluation by **June 30, 2024**. (Recipients who do not complete the evaluation will be ineligible to apply for the next cycle of Educator Initiative Grants.)
- Provide appropriate detail for itemized costs.
- Detail any additional funding sources.
- Ensure students in photos supplied to the Foundation have a signed media/photo release.
- All materials received through an Educator Initiative Grant must stay within the Cherry Creek School District and used for students. If a recipient leaves CCSD or moves to a non-instructional position, the materials will

remain with the school. If a recipient remains in an instructional position but moves positions within the school or within the CCSD, the materials received through the EIG will stay with the recipient.

- Provide the CCSF with one or more of the following: pictures, video, student testimonial, story to share with stakeholders about your grant.

#### **Grant Publicity:**

CCSF appreciates any recognition you provide in print or electronic materials related to your funded project. We encourage you to recognize CCSF as a funder in newsletter articles or other materials that are sent to your parents or community to enhance the awareness of CCSF to allow for increased funding of grants in future years. We ask you to consider including a link to our website, [www.ccsdfoundation.org](http://www.ccsdfoundation.org), in any publicity materials. For assistance in creating publicity materials or stories, or to request a CCSF logo, please contact Aimee MacDonald at 720-554-4429 or [amacdonald3@cherrycreekschools.org](mailto:amacdonald3@cherrycreekschools.org). We kindly request you submit thank you-letters, photos of the program in operation or quotes which we may publish on the CCSF website or in CCSF marketing materials. Ensure students in photos have signed media/photo releases.